

To: The Chairman and Members of Foston and Scropton Parish Council

Dear Councillors

You are summoned to attend the Ordinary Parish Council meeting of Foston and Scropton Parish Council which will be held at 7.30pm on Tuesday 9th April 2024 in the Parish Hall. Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary interests (DPI).

Yours sincerely



Parish Clerk/RFO

APRIL PARISH COUNCIL ORDINARY MEETING AGENDA

1. To Receive Apologies for Absence

2. Variation of Order of Business (if required)

3. Declaration of Members' Interests appertaining to agenda items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. Public Speaking, including County, District and Police Representation.

- a) *At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public to comment on any matter already on the agenda (Standing Order 3g). While members of the public are welcome to observe the full meeting, they may not take an active role once the question period has closed.*
- b) *If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.*
- c) *Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.*

5. Residents Correspondence

- Resident raised concern (via Facebook) that Scropton is being used by criminals to avoid ANPR cameras.
- Resident sent comment on play area refurbishment and its access for disabled people.
- Resident requested additional compost bin(s) for the allotments/Parish grounds.

6. To confirm and agree as a true record the Minutes of the Ordinary Foston and Scropton Parish Council Meeting held on 13th February 2024

7. Finance – Income and payments to 9th April 2024. (Appendix 1)

- To approve payments to be made / income received.
- Approval of annual Parish Council Donation to Parish Hall bank account: £1,000.00
- To discuss Annual Subscription to DALC £275.95 with Optional Enhanced Training Fee £470.95

8. Planning Applications received.

To consider applications received.

Any applications received after publication of the agenda will be advised at the meeting.

- **Application ref. DMPA/2024/0389:** The erection of a single storey front extension at Millers Barn, Uttoxeter Road, Foston, Derby, DE65 5DL (**comments no later than 15/04/2024**)

9. Draft Statement of Community Involvement consultation.

To discuss and agree response to draft statement, note consultation closes at 5pm on Monday 13th May 2024.

10. Land South of Leathersley Lane, Scropton - Heidelberg Materials –

To discuss and agree if Parish Council to meet with representative from Heidelberg in the confidential section of Parish Council meeting.

11. Scropton Playground

To discuss and agree remedial works.

12. Elections: 2nd May

To discuss/ agree/ info only

13. Allotments

Outstanding renewals / Further allocations of new plots.

14. Parish Hall Charity

- Provide general update on activity of Working Group; transfer of old chairs to Tutbury Church, quiz night scheduled 19th April 2024, Park opening 8th June in conjunction with the Church Fete.
- Hall car park.
 - To approve initiating the process to adversely possess land and register with Land Registry.
- Hall Governing document update
 - To discuss and agree to the update of the charities governing document.

15. Action Tracker

To review and updated progress on Parish Council actions

16. Clerk's Monthly report/Items

- To agree date for Parish Hall Charity AGM in May (date to be arranged) notification 14 days before
- Arrange for Parish Hall electrical equipment to be PAT tested.
- Complete AGAR form
- Complete Concurrent expense claim form
- Complete VAT claim for 2023/2024
- Arrange internal audit
- Complete Rights of Way Minor Maintenance form (F&SPC do not participate)
- His Majesty King Charles III Portrait: Ordered

17. Date of next meeting

- 18. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.**